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DEPARTMENT OF INSURANCE

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NOTICE TO ALL INTERESTED PARTIES REGARDING NEW FINGERPRINT REQUIREMENT FOR UTAH RESIDENT INSURANCE LICENSE APPLICANTS

Effective **November 30, 2007**, the Utah Insurance Department began requiring all individuals applying for an initial resident insurance license to be fingerprinted. This requirement applies whether a person is applying for a full lines license or a limited lines license. Fingerprinting **is not required** for resident licensees adding a line of authority to an existing license; only for first-time licensees.

Fingerprinting must be done at a Prometric testing center, implementing the use of "live scan" technology, which electronically captures and transmits the digital fingerprints to the Utah Department of Public Safety, Bureau of Criminal Identification (BCI), for a criminal history background check. Effective **May 16, 2008**, the digital fingerprints are also forwarded electronically to the Federal Bureau of Investigation (FBI) for a federal background check.

The applicant will be required to pay a \$34.25 FBI/BCI fingerprint submission fee (\$19.25 FBI/\$15.00 BCI). The \$34.25 fee is to be paid by credit card in a secure online environment at the test center at the time of license application and fingerprinting. In addition, there is a separate \$20 processing fee required by Prometric. The \$20 processing fee **must** be paid to Prometric at the time of registering for your fingerprint appointment.

The department endorses the use of this technology and the "one-stop shopping" process available at the Prometric test centers. You can now complete any required licensing examinations, apply online for a license, and have your fingerprints digitally captured in just one visit to the test center for a fast path to licensure.

Please check the department site at <http://www.insurance.utah.gov/LicensingProc.html#fingerprint> or the Prometric site at www.prometric.com/utah/insurance for more specific instructions and information on the new process for submitting initial resident insurance license applications and fingerprints as well as a list of Prometric test centers.